

ACCOUNTS PAYABLE

ACCOUNTS RECEIVABLE **PAYROLL**

PROCUREMENT SERVICES

July 2023



New Appropriation Year 24

APY 23 is no longer available and general fund accounts should all be changed to APY 24.

If you have favorite accounts stored in any of the financial systems please confirm that this change has been made. Thank you in advance for making these changes to minimize processing delays!



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Did You Know?

In Fiscal Year 2023 Procurement Services processed over 5400 orders (over \$2.9 Million) through our iProcurement stores.

It is our goal to make sure that the iProcurement purchasing process is a simple and cost-effective way to get your products to you.

Please reach out to <u>uni_procurement_services@uni.edu</u> if you have any questions on the iProcurement store ordering process.

Conflict of Interest

Procurement Services requires a
Purchase Order (PO) for all work done
with a Conflict of Interest vendor. The PO
must be issued before the work can start.
We will not be accepting Request for
Payments or pcard payments for Conflict
of Interest vendors.

Please contact Procurement Services if you think you may have a project involving a Conflict of Interest vendor. Click below for more information.



COI Information