

JULY 2021



**New Appropriation Year-22**

APY 21 is no longer available and general fund accounts should all be changed to APY 22. If you have favorite accounts stored in any of the financial systems, please update those appropriately. Thank you in advance for making these changes to minimize processing delays!

**Guide for Faculty and Staff Relocation**

Need help navigating the relocation and reimbursement processes? Checkout our resources page for more information.

[Relocation Resources](#)



**NEW: Ion Wave**

On July 1, Procurement Services launched a new electronic bidding software called [Ion Wave](#). This solution allows for easy bid creation, supplier management, and enhanced evaluation tools.

The software will increase competition, reduce errors, track communications, and provide more collaboration opportunities.

We have onboarded nearly 600 vendors since our launch. The new UNI bidding tool will allow us to keep vendors up to date on any new bids issued and a one-stop shop for sharing information about an existing bid. Procurement Services is excited to start assisting departments with new purchases that require a competitive bid (\$50,000 or more).

**Document Destruction**

[The Shredder](#) contract has been renewed for FY22. If you have a need for document destruction (whether a one-time need or a monthly pickup service) please reach out to [Procurement Services](#) and we can share information on the services provided.

