

August 2023



Coke Reminder

Coca-Cola is the exclusive beverage provider for the University. As the exclusive provider UNI receives sponsorships, student internships, product donations and other marketing opportunities.



Because of this relationship, only Coke products should be purchased on campus. Please reference the [Coke FAQs](#) for more information. Contact Molly Unga at molly.ungs@uni.edu with further questions or about vending issues.



Updating Your Favorite Charge Accounts in iProcurement

Many users save general fund accounts as favorites in iProcurement and those accounts should now be updated for FY24.

Step-by-step instructions can be found on the [iProcurement Resources Page](#).

Sales Tax Exemption

The University of Northern Iowa, as a state educational institution, is exempt from paying state sales tax or local option sales tax on goods or services purchased in the state of Iowa.



Payment of hotel/motel taxes is still required (including sales tax).

There are select number of states that grant tax exempt status to the university for goods and services while in their state, typically a letter is required.

Staff and faculty seeking UNI's Iowa sales tax exemption certificate, a list of those selected states and the Menards and Home Depot Sales Tax Exemption Barcodes please click on the button below.

[Sales Tax Information](#)