



University of Northern Iowa

Office of Business Operations

ACCOUNTS
PAYABLE

ACCOUNTS
RECEIVABLE

PAYROLL

PROCUREMENT
SERVICES

COMING SOON: New Supplier Forms

We will be replacing the current Supplier Form located in the Forms Repository in early September with a new electronic tool called DocuSign. This tool allows our suppliers to easily submit or update their information in an encrypted, digital format. It will also improve data accuracy and processing times. Look for details coming soon.





NEW Quick Reference Guides Available

- ✓ Food Purchases
- ✓ Registration Fees

Snack Vending Machines

Thank you for your patience during the transition to the new snack vending machine provider, Canteen Vending. Canteen is still in the process of delivering and installing new machines on campus. Since Canteen is new to UNI, your patience is appreciated as they learn the trends and preferences of the University. Customers can provide feedback directly to Canteen through the *Canteen Connect* portal; information on how to access the portal can be found on the vending machines.



Connect

Improves customer service through real-time customer interaction via mobile: **scan, text or call**

- **Service** – faster resolution to equipment and product issues and refund requests
- **Feedback** – share questions, comments, and suggestions with us
- **Promotion** – view and participate in Canteen promotions and contests, learn about Canteen's latest innovations
- **Nutrition** – convenient access to nutritional information for all products in the machine



CONNECT | @CANTEN | #CANTEN | CANTEN | CANTEN

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