

News from Procurement Services – August 2018

The Procurement Services Team

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Important Notice Regarding Personal Use Car Rentals:

Effective August 1, 2018, personal use car rentals with National and Enterprise for faculty, staff and retirees no longer include damage waiver coverage or third party liability coverage for rentals in the United States. COMING SOON – National and Enterprise will be launching a new booking portal that will automatically provide program discounts for business and personal use car & commercial truck rentals. When this portal is available we will provide an update in this newsletter and on the Procurement Services web page.

Switching From Pepsi to Coke

After many years the University of Northern Iowa has changed from a Pepsi campus to a Coca-Cola campus. On July 1st UNI started a ten-year relationship with Coca-Cola as our exclusive beverage provider for the University. New Coke equipment was installed across campus throughout July and we appreciated your patience during this transition. This exclusive agreement includes sponsorships, student internships, product donations and other marketing opportunities. FAQ's are available on the Procurement Services website <https://obo.uni.edu/procurement-services>, or contact Molly Ungs at x6448 Molly.Ungs@uni.edu with questions.

Campus ATM Machines

Mobile Money is the new provider for ATMs on campus; the Mobile Money units replace those previously serviced by Veridian Credit Union. See below for an updated list of ATM locations and service fees:

Location	Maucker	Towers	Redeker	23 rd Street	McLeod	UNI Dome	Gallagher	UNI Bookstore
Fee	\$1.50	\$1.50	\$1.50	\$1.50	\$3.00	\$3.00	\$3.00	*3.00

*The ATM at the Bookstore is owned and operated by Wells Fargo

Procurement Card Limit Review:

Procurement Services is set to begin its annual review of Procurement Card Limits. This analysis seeks to set the monthly spending limit and per transaction limit in line with historic procurement card usage. Last year's review reduced the University's exposure to potential fraud by \$1.7 Million. Procurement Services emphasizes that this review is an internal control and not designed to discourage use of the Procurement Card. Procurement Services recommends increased usage of the card especially for (non-IT related) small balance purchases under \$5,000. If your spending history indicates a limit change may be necessary you will receive a letter from Procurement with an option to appeal the decision. If you have any questions please contact James Tanzosch.

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